

Household Cavalry Foundation (HCF) Welfare Terms of Reference and Policy

(Aide-Memoire approved in 2018 by The HCF's trustees)

Soldiers – Casualties – Veterans

Overview The Household Cavalry Foundation (HCF)'s welfare has two funds:

- A. Restricted: Operational Casualties Fund (OCF).
- B. Unrestricted: The HCF.

Income for both funds is generated from Donations and Investments.

Terms of Reference for the Household Cavalry Welfare Committee

Background In 2006 a fund was established by D Squadron HCR to help their serving soldiers who had been wounded on operations.

Over the next three years c.£1.2 Million was raised. Yet it soon became apparent that the management burden and associated fundraising were beyond the scope of a sabre squadron. So Commander Household Cavalry directed the fund was to be incorporated into the Household Cavalry Central Charitable Fund (HCCCCF), but controlled independently by a separate committee headed by a former officer.

Funds were raised for those injured on operations between 2006 and 2012 under the title of The Household Cavalry Operational Casualties' Fund.

In January 2013 The HCF was formed to rationalise all Household Cavalry funds.

The Operational Casualties Fund (OCF) was established as a Restricted Fund in The HCF portfolio, retaining the same name and operating alongside HCF (previously HCCCCF) Welfare.

Policy

1. **Authority** In March 2014 a Welfare Committee was started by The HCF's Trustees to make grants from the Unrestricted HCF Welfare Fund, and, if applicable, from the Restricted OCF Fund. Ultimate authority rests with The HCF's Trustees.

2. **Aim** To give advice and financial support to those qualifying for HCF Welfare.

3. **Welfare Committee members**

Chair: HCF Welfare Trustee elected by The HCF's Trustees.

Retired Household Cavalrymen: both Regimental Association Secretaries.

RCM HCR / RCM HCMR (when available): representing Serving Soldiers.

Director HCF (DHCF): to administer and provide context to recurring requests and financial guidance and to ensure all grant-making remains in budget.

4. **Advisors to the HCF Welfare Committee**

Advisor	Purpose
Unit Welfare Officers HCR / HCMR	Serving Soldier Welfare
Regimental Doctors HCR / HCMR	Technical Medical advice
Padre	Pastoral advice

5. **Frequency of Meetings** A minimum of every six months.

The Committee may also meet as required by the Chair, and will communicate on a case-by-case basis by email.

6. **Reporting Chain** The Chair will report to The HCF's Trustees on Welfare Committee issues in outline at each HCF Trustees' meeting.

DHCF will prepare any relevant papers for Committees.

7. Grant-making Powers The Welfare Committee's Chair in consultation with DHCF, The HCF's FIN Trustee and The HCF's Chair will establish a working budget for each financial year.

This budget will be linked to an agreed yield from the relevant HCF funds.

The Welfare Committee is then empowered to grant this money to qualifying individuals. Surplus funds at year end are retained for future use.

NOTE All bids for funds must be supported by a SSAFA Form A or official equivalent.

8. These organisations may seek support from The OCF restricted fund:

- a. The HCF.
- b. Regimental Associations: The Life Guards and The Blues and Royals.
- c. Household Cavalry Regiments: operational and ceremonial.
- d. The parent Corps (e.g. AGC, CAMUS, RA, RE, REME or RLC) of soldiers who have been injured when on operations with the Household Cavalry.

9. Grant-making scope To enhance or go *beyond the boundaries of State/NHS, and/or Service Charity and/or Regimental Association* provision with these caveats:

- a. Funding will not be given for what is provided by the State.
- b. Funds will be granted for a finite term.
- c. Support for medical operations for serving personnel will require RMO proof. Moreover, any equivalent cannot be available on the NHS, and must be judged by Subject Matter Experts to have a more than 50% chance of success.

10. Requests for Welfare Grants from The OCF The HCF Welfare Committee will only consider requests in line with the original OCF charter:

- a. To provide financial, educational and vocational support to soldiers injured on operations since 1969, or soldiers injured as a result of a terrorist act or other crime while serving.

NOTE To avoid any doubt, such injury need not be apparent when a Soldier is on operations or immediately after operations; the aim is to facilitate recovery, rehabilitation and reintegration into society in such ways as the Trustees think fit.

- b. To provide financial, educational and vocational support to dependant family members of soldiers killed on operations or soldiers killed as a result of a terrorist act or other crime while serving; and to try to ensure that such family members¹ are able to retain the socio-economic standards of living that they enjoyed before the death of the Soldier and, probably, would have enjoyed had the Soldier survived, in such ways as the Trustees think fit.

NOTE Where relevant, OCF funds may be used with The HCF Children's Fund.

Enclosure: 1-page HCF Welfare Aide-Memoire.

¹ For the purposes of these Terms of Reference *and* Policy, dependant family member means:

- A. Spouse or civil partner;
- B. Children, including step-children who are under the age of 21, or up to the age of 25 if a child is registered with the State as being in the Special Needs category.
- C. Cohabiting partners (substantial); *and*
- D. Any other person who the Trustees decide from time to time while exercising their absolute discretion in accordance with this Policy.

