

**Household Cavalry Foundation Returns Form**

Step 1: Please provide us with your details and order reference number

**Instructions**

\*Please fill out this form in BLOCK CAPITALS, complete steps 1 and 2 fully as these are required to complete the procedure.

Please fill in step 3 if you require an exchange

\*If you need to explain in more detail why you are returning this item please attach the supporting document

\*If you have any questions please contact 0207 8394858

\*Please ensure all returned items are sent in their original packaging

Name:

Address:

Postcode:

Telephone Number:

Order Number:

Step 2: Which item(s) are you returning and why?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item Returned | Size | Refund | Exchange | Reason | \*Faulty |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

\*If item(s) are faulty please describe

Step 3: What items would you like in exchange

|  |  |  |
| --- | --- | --- |
| Exchange item for | Size | Colour  **Please send returns to:**  HQ Household Cavalry  Horse Guards  Whitehall  London  SW1A 2AX |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |